

Liability Claim Form



Note

This form must be completed by the policyholder NOT the injured party.

To be completed when accident causes damage to property or injury to a member of the public.

If there is not enough room on this form for your answers, please attach a separate sheet, indicating the Section and Question you wish to complete.

Your Privacy

The Privacy Act 1988 requires us to make the following disclosure before collecting personal information about you:

We collect personal information in order to provide our broking services including assistance with insurance claims. We will ask you to supply personal information on this form so we can assist you to submit your insurance claim and have it considered by the insurer. We will disclose this information to the insurer for this purpose.

If the personal information is not provided, the insurer may not be able to assess and pay the claim and we may not be able to assist with your claim.

We and the insurer may disclose the personal information to other people involved in reviewing the claim, including reinsurers, other insurance intermediaries, the insurer's advisors such as loss adjusters, lawyers and accountants, and other parties involved in the claims handling process.

Your information will be disclosed to organisations overseas if your policy is underwritten by an overseas insurer. If your insurer is overseas, information about where the insurer is located is set out below:

By signing this form, you consent to us and the parties mentioned above collecting, using and disclosing personal and sensitive information about you for the purposes described above. You understand that any personal and sensitive information disclosed to organisations located overseas may not be protected in the same way as it is in Australia. Even though we have no control over how the information will be used and disclosed, you consent to us disclosing your personal and sensitive information to those overseas organisations for the purposes described above.

Further information about how to access the personal information we hold about you, have it updated or corrected or how to make a complaint about how your personal information is in our Privacy Policy on our website: www.iinsure.com.au

Contact us

You can contact our Privacy Officer using the details below:

Privacy Officer

Email: service@iinsure.com.au

Telephone: 08 8238 0111

iinsure
57 Henley Beach Road Mile End SA 5031
E service@icorpinsure.com.au
T 08 8238 0111
iinsure.com.au

iinsure Pty Ltd Authorised Representative No 001316357
is a authorised representative of: Guardian Insurance Brokers Pty Ltd
ABN 16 070 398 195. AFSL No 239120.

1. Details of Policyholder

Full Name	Occupation or Trade	
Address	Telephone (A/H)	Telephone (B/H)
	Email Address	

Insurer	Policy Number	Expiry Date
Account Manager	Client Code	

2. Details of Accident/Injury

Where did the Event occur?

Date of accident Time of accident

Was there any personal injury? **Yes** **No**

If Yes, please state:

i). Name(s), address(es) and contact number(s) of injured person(s)

Name 1	Name 2
Phone	Phone
Address	Address
Postcode	Postcode

ii). Nature and extent of injuries

1

2

Record of incident? **Video/Closed Circuit** **Photo** **None**

iii). Name of Doctor and/or Hospital (if applicable)

1

2

Was there any Third Party Property Damage?

Yes

No

If Yes, please state:

i). Name(s), address(es) and contact number(s) of owner(s)

Name 1

Name 2

Phone

Phone

Address

Address

Postcode

Postcode

ii). Nature and extent of damage

1

2

Is the third party:

i. an employee of the policyholder?

Yes

No

ii. an employee of a subcontractor?

Yes

No

i. a member of the policyholder's family?

Yes

No

i. ordinarily a resident in the policyholder's home?

Yes

No

Has the claim been intimated:

i. verbally?

Yes

No

If Yes, to whom?

ii. in writing?

Yes

No

If Yes, please attach correspondence

Name of your employee in charge at the time of the accident

Give details of all witnesses, if any:

Name 1

Name 2

Phone

Phone

Address

Address

Postcode

Postcode

State fully and clearly the circumstances surrounding the accident:

3. ABN Details

Are you a registered business?

Yes

No

What is your ABN number?

What percentage of GST in your premium did you claim as an Input Tax Credit for the period of insurance in which this loss occurred?

In the past 5 years, has the Policyholder:

i. been convicted of, or had any fines or penalties imposed for any crime?

Yes

No

ii. had an insurance policy declined, cancelled or conditions imposed?

Yes

No

4. Declaration

I declare that the above statements are true, that I have not suppressed or mis-stated any facts. I expressly agree that the information given by me is provided with my full knowledge and consent and further agree to hold harmless and indemnify iCorp Insure in the event of any action or matter that may be taken by any party pursuant to the Privacy Act 1988 (Cth). I/We acknowledge that I/we have read and understood the paragraphs accompanying this proposal headed "Your Privacy".

Claimant 1 Full Name (Please use block letters)

Claimant 2 Full Name (Please use block letters)

Claimant 1 Signature

Claimant 2 Signature

Date

Date

This electronic signature will be treated the same as if signed personally (tick to sign)

5. Bank Details

BSB Number

Account Number

Account Name